

THE HURON-PERTH CATHOLIC DISTRICT SCHOOL BOARD

SUBJECT:

TRANSPORTATION - SPECIAL EDUCATION
FACILITIES IN HURON AND PERTH COUNTIES

3F:1



POLICY STATEMENT:

Where the Huron-Perth Catholic District School Board provides a Special Education facility in accordance with the Education Act, the Board will meet the needs of exceptional children and provide transportation each day as defined in the "Board's Current School Year Calendar".

PROCEDURE:

Where transportation by conventional means on existing routes will meet the pupils needs, such service shall be used. In all other circumstances, the following shall apply:

1. Transportation shall be by passenger car, station wagon or small van.
2. Pickup and delivery shall be at the pupil's place of residence and where necessary the parent shall assist the driver to load and unload the pupil.
3. The "Identification Placement and Review Committee" will when circumstances are unusual, prescribe the type of transportation service required should it differ from this Policy.

BOARD APPROVAL:

August 24, 1998
August 30, 2004

EFFECTIVE DATE:

August 25, 1998
August 31, 2004

THE HURON-PERTH CATHOLIC DISTRICT SCHOOL BOARD

SUBJECT:

SCHOOL BUS – STUDENT RESPONSIBILITY

3F:2



POLICY STATEMENT:

The Huron-Perth Catholic District School Board, in providing transportation for pupils, recognizes that school bus safety is of prime importance. Safety can only be ensured through responsible conduct and co-operation with the school bus driver. Pupils must be made aware that riding on a school bus is a privilege which can be suspended.

PROCEDURE:

1. Section 190(1), The Education Act, states that, “A Board MAY provide for,
 - a) a pupil who is enrolled in a school that the Board operates;
 - a.1) a resident pupil of the Board who is enrolled in a school operated by another Board under an agreement between the Boards;
 - b) a pupil in respect of whom the Minister pays the cost of education under the regulations, and
 - c) a child over two years of age who may, under the regulations, be admitted to a program for hearing-handicapped children transportation to and from the school that the pupil attends and to and from an activity that is part of the program of such school.”
2. School Bus rules are to be observed.
 - a) There shall be no consumption of food or beverage.
 - b) Smoking is prohibited and illegal by law.
 - c) Improper or profane language / conduct will not be tolerated.
 - d) Bulky equipment (skis, hockey sticks, etc) and the like are considered to be safety hazards and are not permitted on regular school bus routes. In such cases, parents should make their own arrangements. However, skates may be carried if in a canvass bag or equivalent.
3. Any pupil who is unwilling to co-operate with the driver in the observance of these regulations will be reported by the driver / contractor to the principal by completing the School Bus Incident Report (Appendix A).

continued

PROCEDURE:

4. The principal shall exercise such disciplinary action as seen fit within the framework of The Education Act, which states, Section 23(1) “A principal may suspend a pupil because of persistent truancy, persistent opposition to authority, habitual neglect of duty, the willful destruction of school property, the use of profane or improper language, or conduct injurious to the moral tone of the school or to the physical or mental well-being of others in the school and, where a pupil has been suspended, the principal shall notify forthwith in writing the pupil, his/her teachers, the parent or guardian of the pupil, the Board, the appropriate school attendance counsellor and the appropriate supervisory officer of the suspension.”

Pupils are responsible to the principal for their conduct on a school bus in the same manner as they are responsible to the principal for their conduct while at school.

BOARD APPROVAL:

August 24, 1998
 October 23, 2000
 August 30, 2004

EFFECTIVE DATE:

August 25, 1998
 October 24, 2000
 August 31, 2004



School Bus Incident Report

STUDENT'S NAME: _____

SCHOOL: _____ ROUTE #: _____

As per Policy 3F:2, School Bus – Student Responsibility, the privilege of riding on a school bus may be withdrawn for misconduct or interfering with the safe operation of a school bus.

Offence (check one or more)

Noisy/Disruptive	<input type="checkbox"/>	Defiance of driver	<input type="checkbox"/>	Eating or drinking	<input type="checkbox"/>
Standing/Getting out of seat	<input type="checkbox"/>	Fighting	<input type="checkbox"/>	Willful damage	<input type="checkbox"/>
Bothering/Endangering others	<input type="checkbox"/>	Obscene language	<input type="checkbox"/>	Misuse of windows	<input type="checkbox"/>
Throwing objects	<input type="checkbox"/>	Smoking	<input type="checkbox"/>	Other	<input type="checkbox"/>

Driver's comments: _____

Actions previously taken _____

Driver's Signature: _____ Date: _____

Copy to Contractor (green)

Principal's Action: _____

Number of previous incidents: 0 1 2 3

Principal's Signature: _____ Date: _____

Original OSR (white)

Parent (yellow)

Transportation Dept. (pink)

Student Responsibility

STUDENTS must comply with all instructions from the driver and are responsible to the principal of the school for their conduct while traveling on a school bus and are required to observe the following rules:

- a) There shall be no consumption of food or beverage.
- b) Smoking is prohibited and illegal by law.
- c) Improper or profane language / conduct will not be tolerated.
- d) Bulky equipment (skis, hockey sticks, etc) pets and the like are considered to be safety hazards and are not permitted on regular school bus routes. In such cases, parents should make their own arrangements. However, skates may be carried if in a canvass bag or equivalent.

THE HURON-PERTH CATHOLIC DISTRICT SCHOOL BOARD

SUBJECT:

TRANSPORTATION OF URBAN PUPILS -
ELEMENTARY

3F:3



POLICY STATEMENT:

The Huron-Perth Catholic District School Board wishes to limit the walking distance of pupils from urban areas attending classes at its schools and will provide transportation from home to the assigned school of attendance and return, once daily, for all eligible pupils in accordance with the terms set out herein.

PROCEDURE:

1. For pupils enrolled in regular classes and living in urban centres (where a Separate School exists, i.e., Clinton, Exeter, Goderich, Seaforth, St. Marys, Wingham, Zurich and the City of Stratford), within a 1.2 kilometre (three-quarter mile) radius (designated by the Board) from the assigned school, no transportation will apply.
2. For pupils enrolled in regular classes and living in urban centres specified in Item (1) beyond a 1.2 kilometre (three-quarter mile) radius (designated by the Board) from the assigned school, from pick-up points designated by the Board.
3. In small rural centres where no Separate School exists, from pick-up points specified by the Board.
4. For pupils attending optional French Immersion classes at a school designated by the Board, the preceding distances will apply.
5. It is understood that pupils may be required to walk a distance up to 1.2 kilometres (three-quarters of a mile) to reach pick-up points described in Items (2) and (3) above.

BOARD APPROVAL:

August 24, 1998
August 30, 2004

EFFECTIVE DATE:

August 25, 1998
August 31, 2004

THE HURON-PERTH CATHOLIC DISTRICT SCHOOL BOARD

SUBJECT:

TRANSPORTATION OF SECONDARY STUDENTS

3F:5



POLICY STATEMENT:

The Huron-Perth Catholic District School Board wishes to encourage attendance at its Catholic Secondary School(s) and in so doing will provide transportation from home to the assigned school of attendance and return, once daily, for all eligible students. Transportation will also be provided to the pre-school children of these eligible students, provided they attend the Child Care Centre attached to the Board's Catholic Secondary School. All transportation services for Secondary Students and their pre-school children are subject to the following:

PROCEDURE:

1. For students residing within the corporate limits of the urban centre where a Catholic Secondary School exists, no transportation will apply.
2. For students residing beyond the corporate limits of the urban centre where a Catholic Secondary School exists and within the attendance boundaries of the feeder schools to that Catholic Secondary School, transportation will be provided from pickup point designated by Board.
3. It is understood that students may be required to walk a distance up to 0.8 kilometre (one-half mile) to reach the pickup points specified in Item 2.
4. Late busing from school sponsored extra curricular activities may be provided by the Board to a limited extent and will be reviewed on an annual basis. Approved service will be to designated locations only with one drop-off point selected in each major centre.

BOARD APPROVAL:

August 24, 1998
August 30, 2004

EFFECTIVE DATE:

August 25, 1998
August 31, 2004

THE HURON-PERTH CATHOLIC DISTRICT SCHOOL BOARD

SUBJECT:

REQUEST FOR TRANSPORTATION TO/FROM
AN ALTERNATE RESIDENCE

3F:6



POLICY STATEMENT:

The Huron-Perth Catholic District School Board provides home-to-school and return transportation services for its eligible students on a daily basis in accordance with Section 190 of The Education Act, which states in part that a Board may provide transportation for pupils “to and from the school that the pupil attends” and “to and from an activity that is part of the program of such school”. In providing this service, it is understood that alternate transportation arrangements may be required from time to time.

PROCEDURE:

Where alternate transportation arrangements are requested by a parent/guardian, the following procedures will apply:

1. Where a short-term exemption from regular transportation service is required to an alternate residence due to parent absence, and space is available on the alternate vehicle to accommodate the student(s), the School Principal has the authority to grant the request ensuring that such request is obtained in writing from the custodial parent/guardian and correspondence is retained on file.
2. Where a long-term exemption from regular transportation service is required to an alternate residence due to parent absence, the School Principal will have the custodial parent/guardian complete the required form (attached as Appendix A), and return it to the school for completion. The Principal will forward the request to the Manager of Transportation where it will be reviewed and a decision made. The decision will be affixed to the application with necessary comments, and a copy will be returned to the Principal. It will be the responsibility of the Principal to inform the parent of the decision.

In accommodating requests of this nature, it is understood that alternate arrangements should be consistent both morning and afternoon each school day and that the Board is unable to:

- increase the size of the vehicle currently in use, alter existing routes, or add new stops in urban areas, and
- provide service for personal activities which do not form part of the school curriculum.
- provide transportation outside of the school attendance boundary where the child is registered.
- use two different carriers in the provision of regular and alternate transportation services.

BOARD APPROVAL:

August 24, 1998
August 30, 2004

EFFECTIVE DATE:

August 25, 1998
August 31, 2004

